

**GARDEN STATE SKI CLUB  
EVENT BUDGET**

EVENT: \_\_\_\_\_

DATE OF EVENT: \_\_\_ / \_\_\_ / \_\_\_

CHAIRPERSON: \_\_\_\_\_

Per Person Costs			Fixed Costs		
Description	Amount	Total	Description	Amount	Total
<u>Food</u>			<u>Food</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
_____	_____		_____	_____	
		(A)			(H)
<u>Beverages</u>			<u>Beverages</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
_____	_____		_____	_____	
		(B)			(I)
<u>Music</u>			<u>Music</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
		(C)			(J)
<u>Facility</u>			<u>Facility</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
		(D)			(K)
<u>Decorations</u>			<u>Decorations</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
		(E)			(L)
<u>Other (Tips, Fliers, etc.)</u>			<u>Other (Tips, Fliers, etc.)</u>		
_____	_____		_____	_____	
_____	_____		_____	_____	
_____	_____		_____	_____	
_____	_____		_____	_____	
_____	_____		_____	_____	
		(F)			(M)
Total Expenses (A) thru (F)		(G)	Total Expenses (H) thru (M)		(N)
			Unforeseen Charges ((N) x 1.1)		(O)
			Total Estimated Attendants		(P)
			Breakeven on Fixed Cost ((O) / (P))		(Q)
			Total Per Person Costs (G)		(R)
			Cost per Member ((Q) + (R))		(S)
			Cost per Non-Member ((S) x 1.2)		(T)

This Budget must be submitted to the respective Board member for board approval of the event.

(revised 05/19/00)